

TIRREN

DOCUMENT CONTROL

CAD, BIM & Document Naming Standard

File naming, revision control and project technical-library structure

SUPPLY-ONLY PROJECT STANDARD

This document supports product selection, project coordination and handover. It does not replace local design, engineering, waterproofing, plumbing, installation or statutory responsibilities.

1 • File naming rules

Document Type	Naming Rule	Example
Product CAD	TIRREN_[CODE]_[VIEW]_[REV].dwg	TIRREN_B1500_PLAN_R01.dwg
Product Revit	TIRREN_[CODE]_[TYPE]_[REV].rfa	TIRREN_B1500_BASIN_R01.rfa
Shop Drawing	[PROJECT]_[ROOM/ZONE]_[ITEM]_[REV].pdf	CBR_R0518_VANITY_RC.pdf
Submittal	[PROJECT]_TIRREN_SUBMITTAL_[ISSUE].pdf	CBR_TIRREN_SUBMITTAL_02.pdf
Finish Sample	[PROJECT]_[MATERIAL]_[SAMPLE].jpg	CBR_WHITE-MATTE_S01.jpg
O&M	[PROJECT]_TIRREN_OM_[REV].pdf	CBR_TIRREN_OM_R01.pdf

2 • Folder structure

Folder	Content
01_Project_Brief	Client brief, room schedule, programme, scope boundaries.
02_Product_Data	Approved TIRREN product sheets, dimensions, material data.
03_CAD_BIM	DWG, DXF, RFA and other approved design files.
04_Shop_Drawings	Project-specific shop drawings and revisions.
05_Evidence	Applicable certificates, tests and compliance records.
06_Samples_Finishes	Finish schedule, sample approvals, batch references.
07_Mockup	Mock-up issue drawings, photos, comments and approval.
08_Production	Production release, quantity schedule and packing allocation.
09_Logistics	Packing lists, container / shipment documents and delivery allocation.
10_OM_Handover	Maintenance, final product schedule, warranty terms and handover records.

3 • Revision control

- Do not overwrite an approved drawing with changed geometry.
- Issue a new revision whenever dimensions, interfaces, finish, hardware or product selection changes.
- Keep superseded files in the project record but clearly mark them as superseded.
- Production should reference only one approved drawing revision per product/room type.
- Match the packing label / production release to the approved shop drawing revision.

4 • Minimum CAD/BIM information

Data Item	Expected Content
Geometry	Overall length, width, height/depth, radii and key profiles.
Plumbing	Waste, overflow, tap-hole and service locations where applicable.
Support	Wall/floor/cabinet interface and fixing/support zones.
Clearances	Maintenance, access and installation clearances.
Finish	Material/colour/surface reference or separate finish schedule.
Identity	TIRREN code, drawing number, revision, date and scale where applicable.
MODEL STATUS Supplier CAD/BIM can be used as a technical starting point, but public TIRREN files should use TIRREN naming, controlled metadata and the selected product evidence scope.	