

INDIA TECHNICAL RESOURCE SERIES / 03

Project Procurement

Campus and public-sector tender readiness

01 / HOW TO USE THIS GUIDE

A better tender starts with a better brief.

This pack gives project teams a practical starting structure before a product model, pricing or procurement commitment is established. Use it with current drawings and your appointed Indian professionals.

01

Confirm the application

Identify the users, expected operating conditions, site, city/state and capacity before selecting products.

02

Select a product pathway

Compare relevant systems using actual intended use, interfaces and available model-specific evidence.

03

Separate local works

Show engineering, civil works, electrical connections, permits, installation and acceptance outside Apollo supply.

04

Issue an RFQ-ready schedule

Record quantities and required documents only when supported by the project brief; use Apollo's online unpriced BOQ centre.

KEY PRINCIPLE

Technical resource only. Not an approved specification, installed-price quotation or certification of compliance.

02 / KEY TECHNICAL DECISIONS

Procure by scope and evidence.

Four early decisions that have the largest effect on product fit, project packaging and avoidable variation.

01

Issue a consistent brief

State project use, institution/department, city and state, target schedule, capacity, tender reference, drawings and mandatory standards.

02

Divide the BOQ by responsibility

Keep Apollo product supply separate from design, site/civil works, erection, electrical interfaces and approval or testing by local professionals.

03

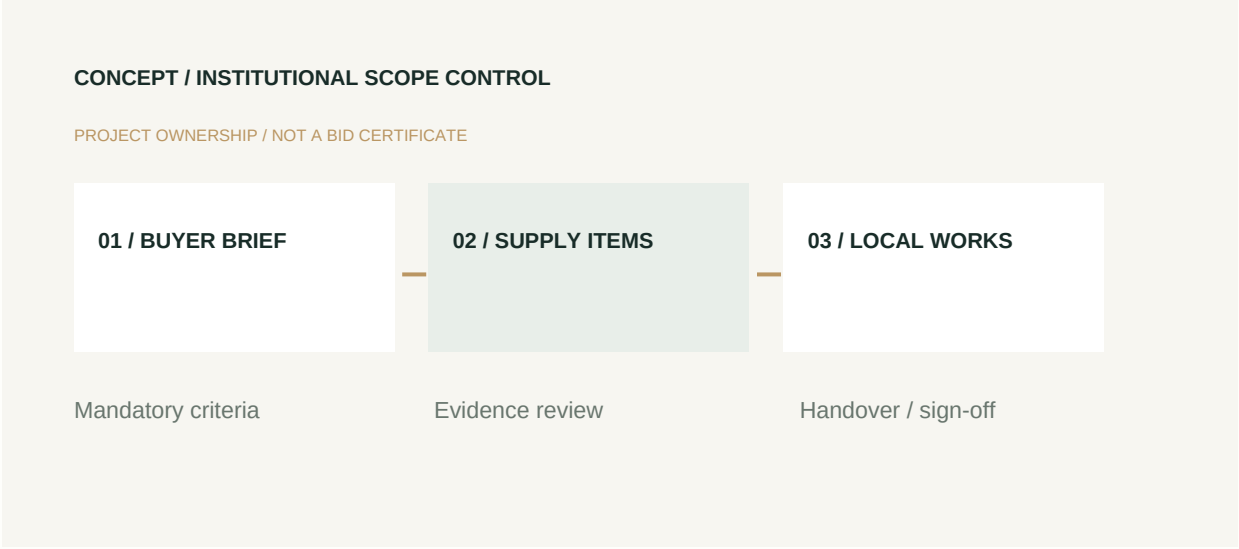
Request current evidence

For each selected model ask for relevant available drawings, material/test documents, installation/maintenance instructions and origin or import evidence only if procurement requires it.

04

Protect tender comparability

Record inclusions, exclusions, alternates, quantities, packing, freight handover, inspection and after-sales responsibilities for each supplier line.



03 / UNPRICED SCOPE FRAMEWORK

Equipment and responsibilities.

Use this matrix to start the bill of quantities. Product supply and local project work must be distinguished before quotations or tender submissions.

#	Item / system	Review owner	Required evidence
01	**Large-span frame / building package**	**APOLLO SUPPLY REVIEW**	Chosen concept, available manufacturing/shop drawing scope
02	**Roof envelope, cladding and drainage interface**	**APOLLO SUPPLY REVIEW**	Selected material, cladding and maintenance details
03	**Indoor sports flooring system**	**APOLLO SUPPLY REVIEW**	Surface specification and available model-specific performance reports
04	**Basketball goals/backstops or other court equipment**	**APOLLO SUPPLY REVIEW**	Equipment model drawings and maintenance information
05	**Fixed, mobile or retractable spectator seating**	**APOLLO SUPPLY REVIEW**	Seating configuration and structural/equipment data
06	**Scoreboards, shot clocks and sports displays**	**APOLLO SUPPLY REVIEW**	System datasheets and control/interface schedule
07	**Sports cameras, video and performance technology**	**APOLLO SUPPLY REVIEW**	Selected camera/equipment and network requirements
08	**Indoor sports and spectator lighting**	**APOLLO SUPPLY REVIEW**	Current luminaire photometrics and electrical data if available

PROJECT-SPECIFIC QUANTITIES

Leave line-item quantities blank until dimensions and drawings are confirmed. The online Tender Centre can generate a fuller, editable CSV with selected optional equipment.

04 / DOCUMENT REGISTER

Documents worth requesting.

Evidence must be current, applicable to the proposed model and independently reviewed where required. A document checklist is not a claim of existing certification.

FROM THE PROJECT TEAM

01 Architectural plans and sport/court schedule

02 Clear span, height and occupancy requirements

03 Indian site design criteria or consultant RFP

04 Existing base/services and site photos

05 Spectator capacity and equipment wish list

FROM THE PRODUCT REVIEW

01 Proposed system and equipment matrix

02 Selected model dimensions and available technical data

03 Available relevant test/standard documentation only where verified

04 Packing, installation and service interfaces

RESPONSIBILITY CHECK / BEFORE FINAL RFQ

Institution / procurement officer	Unpriced technical BOQ, procurement stage, mandatory conditions, bid timetable and internal review/acceptance controls.
Project engineer / consultant	Exact technical criteria, local design approval, bid compliance review and all statutory/installation requirements.
Apollo supply coordination	Requested system alternatives, product evidence gaps, quote assumptions, available production and destination freight details.

Do not claim approval, compliance, certification or guaranteed performance without evidence for the exact selected item and project.

05 / TENDER TO QUOTATION

The pathway to an actionable RFQ.

Use the India Specification & Tender Centre to select equipment lines, add project context and prepare an unpriced downloadable schedule before requesting a confirmed supply quotation.

01

Prepare the site brief

Send city/state, project programme, use, dimensions, site drawings and the appointed professional team's requirements.

02

Build the unpriced schedule

Select the relevant cricket, sports hall or architectural louvre module; distinguish product supply from local works.

03

Request an Apollo review

Submit the existing enquiry form. Apollo evaluates feasible products and current technical evidence and confirms a specific supply scope.

04

Attach project documents

After the enquiry reference is issued, use the secure project upload service to submit drawings, BOQ/RFP documents and photographs.

START YOUR PROJECT BRIEF

Open India Tender Centre / Sports hall & arena

https://apollonzglobal.com/global-projects/india/specification-tender-centre?module=sports-hall

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